



HEART Coalition Meeting Minutes
August 11, 2022 12:00 PM CT Hybrid

Subject	Discussion	Follow Up
Call to Order, Emory Kidd	Emory Kidd, Coalition Chair, welcomed all to the meeting. He asked those all in-person and as many online who had ReadyOp Forms on their devices to sign in using ReadyOp. Those who have a ReadyOp account please use your account. Those who do not, please use the HEART account by clicking the Silo and Key phrase under the boxes at the top of the page. Please include your in-kind mileage for those in-person. Also, the training today is MACH 5 #3 earthquake.	HEART Silo is KY Key is 15870174 Choose #2326 HEART Coalition Meeting, fill in the boxes, and submit
Approval of Minutes from 6/9 and 7/14/2022	Minutes for June 9 and July 14 meetings were sent out prior to the meeting. Emory Kidd, Chairman, asked for discussion on the minutes. Seeing none, Janarae Conway made a motion to accept the minutes. Greg Manley seconded. Motion passed.	
EPI Report, Kristen Egges	<p>Kristen presented the EPI Report. COVID cases for the region have surpassed 100,000 cases. (104,600 total cases, 1,311 deaths) Covid cases are beginning to decline. The Daily COVID Discharge Diagnosis chart shows a sharp decline in patients going in to the hospitals and being diagnosed with COVID.</p> <p>All reportable diseases: Seeing a lot of Salmonella and a lot of tick-borne illnesses as well.</p> <p>Monkeypox: As of Aug 10, CDC has identified 10,492 cases in the US, most in NY, CA, and FL. Kentucky has 10 cases as this time. Emory asked if Kristen anticipated cases increasing with Western Kentucky University back in session. EPI is working with WKU and GGC to test students and provide preventative measures. They are observing the cases in Nashville, since that is where most of the cases in TN are from. There are concerns with exposure due to the travel to and from Nashville.</p>	The EPI report is available on the August slides with your sign in at www.heartky.org . If you need assistance setting up an account, please let Yvette know 502-352-5385.
Long Term Care (LTC) Report, Greg Manley	Next meeting will be September 22, 10:30-11:30 am at BRADD and via Zoom. Greg recommended looking at Emergency Management manuals. OIG and CMS has made changes to the numbering system. If anyone has questions, you can reach out to Greg or Maria Church.	Next quarterly meeting is September 22 at 10:30 am Please submit items you would like to see on the

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	Free training available through webinars coming soon for LTC nursing staff.	agenda for next meeting. MariaE.Church@ky.gov or Yvette.coleman@ky.gov
Communication, Robert Doughty	<p>Robert presented information discussed at the Communications Committee meeting held on July 19. Items discussed to recommend for the coalition were: 1) Keep mobile wifi communications cases in budget (\$20,000); 2) Mobile repeater and 19 radios for the communications trailer (\$8,300); 3) GMRS Repeater in Edmonson County for backup system (\$5500); 4) Coalition would only purchase equipment that is for the benefit of the region vs an individual agency.</p> <p>Yvette reported the test results of the Plum Case and the WKU Communications Case. The Plum Case is a little faster, but not significantly faster than the WKU case. Both cases sent texts in a very remote area in Metcalfe County as well as in Simpson County. Both cases are easy to start.</p> <p>Robert shared that Peplink has the case with battery is \$3,900, which includes 1 year service. \$4800 would include 5-year service with the Peplink case.</p>	
Training & Exercise, Yvette Coleman	<p>Training/Exercise Committee met on July 29 to discuss mandatory Pediatric Surge and Radiation Exercises. The committee is looking at having an active shooter exercise for the pediatric surge to encourage hospitals to assess their pediatric capabilities to deal with something that may occur in their community until they could call in extra resources. The committee is looking to have the exercise in counties, other than simply Warren so each county can exercise their plans and assess gaps and readiness.</p> <p>Tony Keithley, Hart Co. EM Director is planning a train derailment exercise in the city of Horse Cave which will affect the Dart Corporation, hospital, and Signature of Hart County long term care on August 17th. This will be primarily an evacuation exercise. Medical Center Caverna will surge</p>	Training/Exercise Committee members are: Jim Williams, Chair, James Monroe, Michael Webster, Bob Palmer, and Scott Williams. Please contact any of the members with ideas of something your facility would like to include in the exercises.

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<p>Training & Exercise (cont)</p>	<p>patients as a component of this exercise.</p> <p>Yvette requested coalition partners who are planning training for their staff that other agencies can attend to please submit to Yvette to include on the IPPW (formerly MYTEP).</p> <p>Redundant Communication Drill, August 4 was a success! This drill served 2 purposes, RSVP for the meeting and communications testing. Results for all partners – 64 partners-83% completed at least one component (text or email). Core partners-96.9% completed at least one component, up from 90.6% last month; 84.4% completed both components, up from 78% last month. Congratulations on a great drill!</p>	<p>Drill results are available on the member pages of the website. If you have difficulty accessing this for your records, please contact Yvette to send you a copy via email.</p>
<p>September Meeting Date Change</p>	<p>Due to the HEART Chair, Vice Chair, Clinical Advisor, and Coalition Coordinator being out of town, both September meetings will be moved to September 22. Both meetings will be hybrid; in person at BRADD or Zoom option.</p>	<p>Long-Term Care Quarterly Meeting will be at 10:30 am. The HEART Coalition Meeting will be at 12:00 pm.</p>
<p>FY22-23 Due Dates for Deliverables</p>	<p>By-Laws need review and approval prior to September 30. Janarae Conway suggested to change all verbiage “KY HPP Region 4” to “HEART”. The following are suggested changes. Pg. 2, Section 3.2.a, change “fiscal” to “calendar”.</p> <p>Pg 4, Section 4.2.c, change last sentence to “Individuals shall cast one vote for one agency, regardless of the number of agencies they represent during regular meetings.”</p> <p>Section 4.2.g, Quorum: Given that our meetings are all hybrid, the Quorum information should include members on Zoom along with members physically present.</p> <p>Ronnie Pearson made the motion that when sending an email for vote, to send a read receipt and the majority responding will rule. Joyce Noe seconded. Motion passed.</p> <p>Bylaws will be voted on at the September Meeting.</p>	<p>By-Laws with proposed changes will be sent to members.</p> <p>The Response Plan, Preparedness Plan and Pediatric Surge Annex are available on the MEMBERS Page of www.heartky.org. You need an account to access this. If you have difficulty accessing this, please contact Yvette for a copy to be sent and to troubleshoot the problem.</p> <p><u>Link to submit projects for the budget ReadyOp Purchase Request Form/Link:</u> https://ky.readyop.com/fs/4n1z/1a90</p>



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	<p>HVA was discussed. Greg Manley made a motion to accept the HVA. Bob Palmer seconded. Motion passed.</p> <p>Yvette requested partners to review The Response Plan, Preparedness Plan, and the Pediatric Surge Annex need to be reviewed and any changes need to be discussed in the September/October meeting, so the vote can be during the November Meeting.</p>	
<p>Mach5 Earthquake Exercise</p>	<p>Exercise #3-Earthquake: <i>Last week in our earthquake scenario, you were just heading out the door after ensuring that your family is safe and you're your home has not suffered any major damage. Each family member has located their emergency backpacks and is currently completing an inventory of the 72-hour emergency supply barrel stored in the closet. You make plans with your family as to how you will maintain communications with them while you are away at the EOC/DOC and you head out the door. As the head of the department, how do you intend to maintain communications with your family when the phone system and cell system is down.</i></p> <p>Radio communications, communicate with social media. Think outside the box. Even when one can't make a call, often text is useable. If no wifi, there won't be radio communications. Internet will likely be down.</p> <p>Runners, communicate with neighbors. Physical, face to face communication.</p> <p>Keep a 72 hour emergency supply of needs</p>	
<p>New Business: Inventory</p>	<p>There are several items still on our inventory. We need to determine what is serviceable and what is at the end of life so we have an accurate inventory of serviceable items.</p> <p>Trailers need to be inventoried and exercised 5 miles every 6 months. Yvette is working on a system so partners with trailers can use their phone to scan a QR code and fill out the trailer and equipment sheet electronically and submit.</p>	<p>Yvette will share the master list of inventory items for each agency.</p>



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	<p>Jim Williams made a motion to have partners with equipment to verify the serviceability of the equipment in their possession and inform Yvette of items not serviceable or repairable so they may be disposed of properly. Janarae seconded the motion. Motion passed.</p> <p>Bob Palmer asked if the Coalition could have the equipment on the member side of the</p>	
<p>Survey</p>	<p>The Hospital Preparedness Program (HPP) is working with All Clear Emergency Management Group. They will be sending a survey to all members of all coalitions across the state. Yvette requested that the members fill out the survey, being brutally honest, so that the coalition and the coordinator can focus on what is important to our partners. The responses are returned to All Clear, they will analyze the data and provide information on what we are doing well and what we need to do to improve.</p> <p>Maria Church shared that if a partner agency thought of something they wished to add to the survey, that the form can be submitted twice and will update. If for some reason the survey does not update, contact Sam Carr, email and link to survey is to the right.</p>	<p>Survey Link: https://form.jotform.com/221595170691156 Please take the time to respond to the survey at the link below, no later than <i>Wednesday, August 31</i>. If you have any questions or issues completing the survey, please email Lauren Smith (LaurenS@allclearerng.com) or Sam Carr (SamC@allclearerng.com) from All Clear Emergency Management Group.</p>
<p>Miscellaneous</p>	<p>Ronnie Pearson mentioned the need for partners to review their plans for getting staff/patients to their facilities during winter storms. Emergency Management is restricted to transporting certain personnel in this situation due to previous lawsuits.</p> <p>He mentioned this because of a meeting he and Yvette had with dialysis and IPRO ESRD. IPRO ESRD is a vendor that makes sure that centers meet CMS standards. One of the biggest concerns of dialysis centers is transportation because if patients can't get to dialysis, they will end up in the hospital.</p> <p>Keith Sanders mentioned that if a patient is not normally transported by ambulance, a winter storm doesn't automatically mean the ambulance transport cost will be covered.</p>	



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	<p>Ronnie suggested that Yvette contact the KY Dept for Public Health to see what arrangements could be made between KDPH and ambulance services regarding how people can get transportation paid.</p> <p>Joyce Noe asked if there were PPE needs in Eastern KY. Maria Church has been working in the state EOC and said the needs are cleaning supplies. Mold remediation is in discussion now.</p>	
<p>Next Meeting:</p>	<p>Ronnie Pearson made a motion to adjourn. Joyce Noe seconded. Meeting Adjourned. September 22 at 12:00 pm via Hybrid: In-person at BRADD 177 Graham Avenue, Bowling Green and Zoom</p>	